

# 2023 Annual Asphalt Overlay Work Order Construction Contract, Pkg I & II CO-00615 & CO-00616

Lee Bausinger P.E.

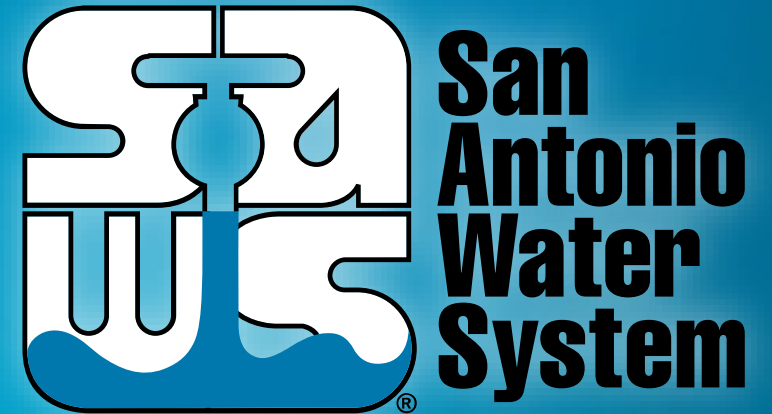
Project Engineer

Stella Manzello

Contract Administrator

Marisol V. Robles

SMWVB Program Manager, SAWS



Non- Mandatory Pre-Bid Meeting

November 21, 2022

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# Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

# Agenda

- General Information
- SMWVB Requirements
- Contract Solicitation Website – Recent Changes
- Vendor Registration
- Key Reminders
- IFB Schedule
- Bid Packet Preparation
- Contract Requirements
- Project Overview
- Statement of Bidder's Experience
- Special Conditions
- Supplemental Conditions
- Project Details

# General Information

- This is a Non-Mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- This presentation and the attendance sheet will be posted to the SAWS website
- Key project information:
  - Construction duration is 365 calendar days for each project
  - Construction estimate \$2,300,000.00 for each project
- Construction services being procured through IFB



# Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

# Minimum Qualifications for SMWB recognition:

- **Certification from the South Central Texas Regional Certification Agency**
  - Businesses must be SBE-Certified (including MBEs and WBEs)
  - Texas Historically Underutilized Business “HUB” also recognized
- **Local office or local equipment yard**
  - Atascosa, Bandera, Bexar, Comal, Frio, Guadalupe, Kendall, Kerr, McMullen, Medina, Uvalde and Wilson

# Good Faith Effort Plan (GFEP) FAQs

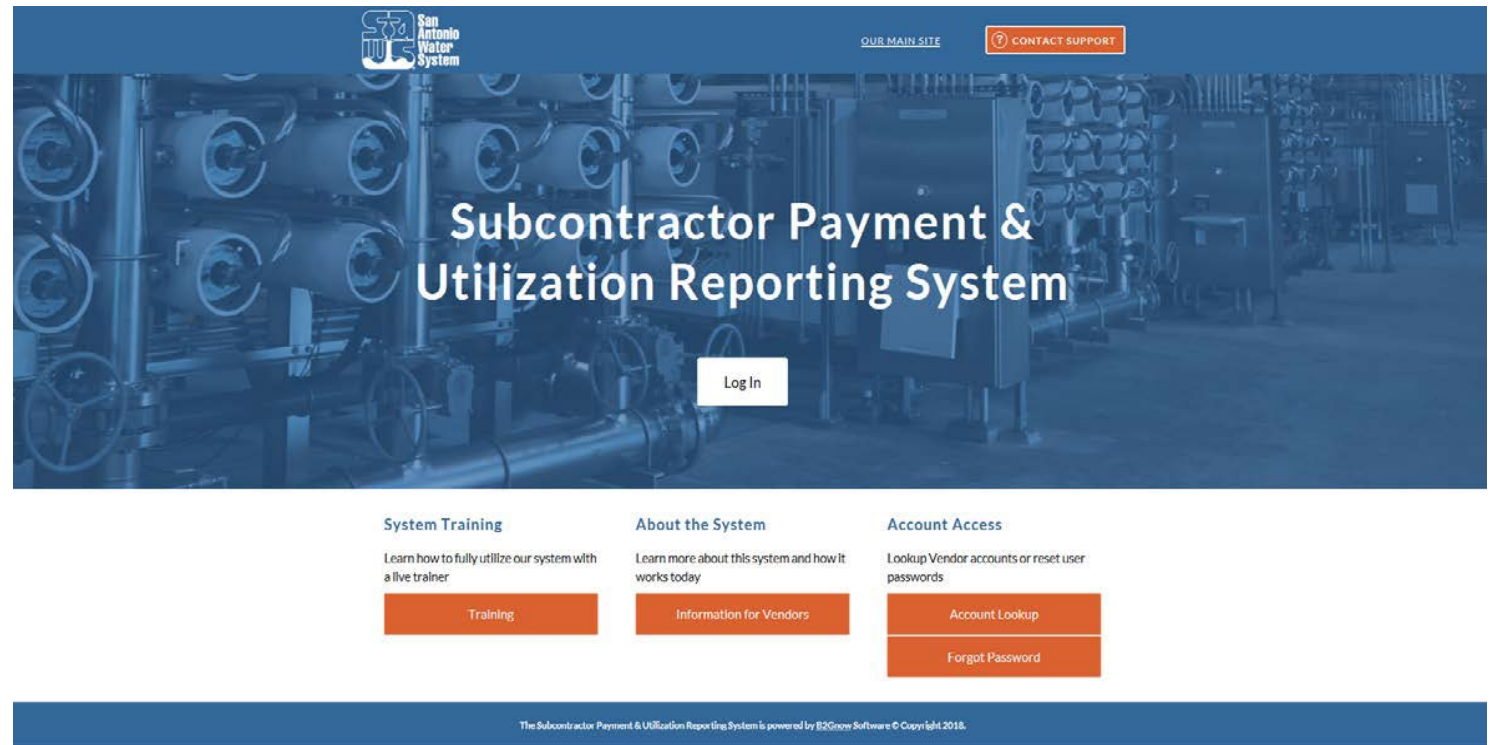
- **Q: Is the 20% SMWB goal mandatory?**  
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**  
A: Outreach lists from the South Central Texas Regional Certification Agency are now Excel-exportable at [www.sctrca.sctrca.org](http://www.sctrca.sctrca.org). If you are having trouble with the downloads, please email the SMWB Program Manager.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**  
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**  
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**  
A: Please contact the SMWB Program Manager at 210-233-3420, or at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org). GFEP questions can be asked at any time before the submittal is due.



# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. Must be Current and Accurate before Retainage is released

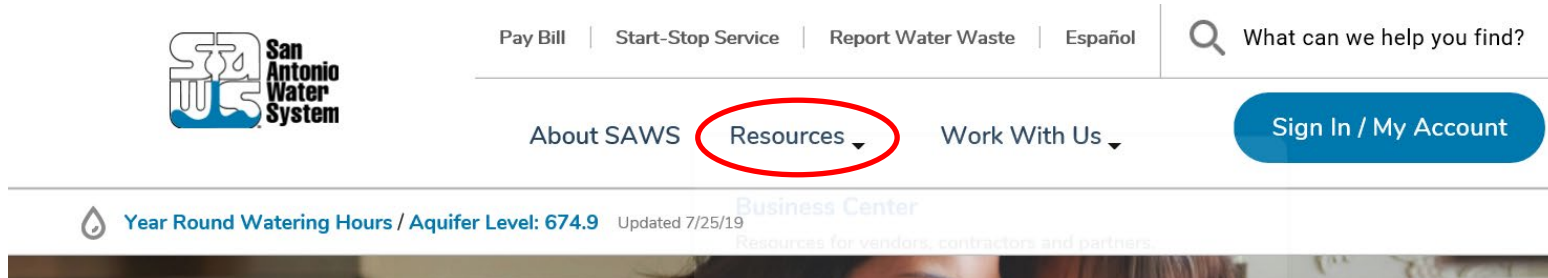
<https://saws.smwbe.com>





# Contract Solicitations Website – Recent Changes

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations



# Contract Solicitations Website – Recent Changes

- Choose the specific project
- The following buttons are now located under the advertisement:
  - Notify Me
  - Plan Holder's List
  - Downloads
    - Plans
    - Specs
    - Addendums
    - Geotechnical Data Report



The screenshot displays a project advertisement for a "Non-Mandatory Pre-Bid Meeting" on August 6, 2019. Below the meeting details, there are three main sections: "Notify Me" with a "Subscribe" button, "Plan Holders List" with a "View List" button, and "Downloads". The "Downloads" section lists two PDF documents: "Specifications" and "Plans", both dated July 31, 2019, with a note that users must be logged in to access them. A red arrow from the text on the left points to the "Notify Me" button in the screenshot.

**Non-Mandatory Pre-Bid Meeting**  
10:00 AM, Tuesday Aug. 6, 2019  
San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145

**Notify Me**  
Receive updates sent straight to your inbox.  
[Subscribe](#)

**Plan Holders List**  
View plan holders list.  
[View List](#)

**Downloads**

**Specifications**  
Jul. 31, 2019  
Note: You must be logged in to access this document.

**Plans**  
Jul. 31, 2019  
Note: You must be logged in to access this document.

# Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at [www.saws.org](http://www.saws.org) to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box.

[https://apps.saws.org/Business\\_Center/Contractsol/](https://apps.saws.org/Business_Center/Contractsol/)



Notify Me

Receive updates sent straight to your inbox.



Subscribe



# Key Reminders

- All questions should be sent in writing to the corresponding Contract Administrator by email or fax.
- Please identify the project by its associated solicitation number.
- Contractors should not contact the SAWVS project engineer, the consultants for this project, or any other SAWVS staff up until Board award.
- Late bids will not be accepted, and will be returned unopened.
- Due to the COVID-19 emergency and to protect the health of the public, SAWVS is implementing new procedures for the submission of bids.
- Bids will be received either Electronically or through Sealed bids.
- Electronic bids will be received via the secure SAWVS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person to SAWVS, Bidders should allow sufficient travel time.

# IFB Schedule

**Questions Due**  
Wednesday – 11/23/22  
4:00 PM (CT)

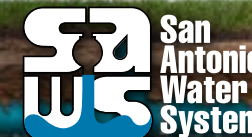
**FTP Deadline Request**  
Wednesday –  
12/6/22 – 10:00 AM  
(CT) Pkg. I  
12/6/22 – 1:30 PM  
(CT) Pkg. II

**Board Award**  
January 2023

**Answers Posted**  
Wednesday – 11/30/22  
4:00 PM(CT)

**Bids Due**  
Wednesday –  
12/7/22 – 10:00 AM  
(CT) Pkg. I  
12/7/22 – 1:30 PM  
(CT) Pkg. II

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# Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
  - All items due with the bid
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposals
- Ensure Mobilization & Prep ROW Line Item does not exceed the percentage allowed
- References and contact information must be verified prior to submitting bid(s)
- A Baseline Schedule should be part of the Bid Packet with an assumed NTP date of December 12, 2022.



# Contract Requirements

## Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWS

# Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
  - Pollution Liability & Installation Floater are required
  - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract
  - Any deficiencies must be corrected prior to Board award

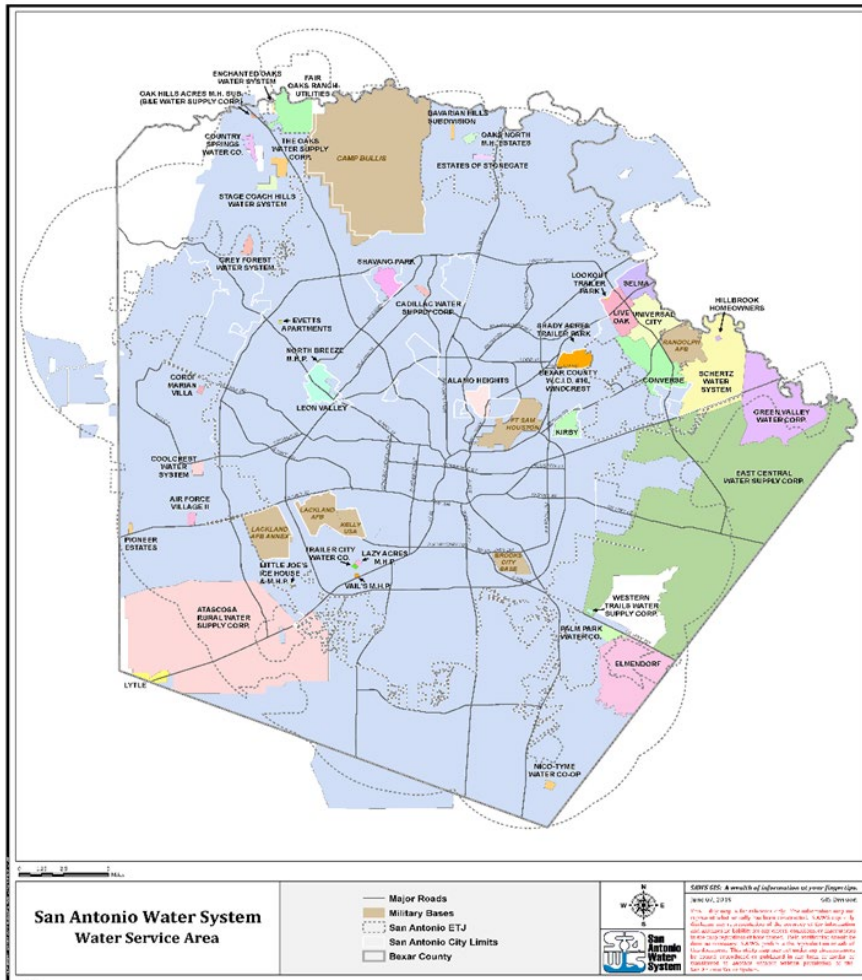
# Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Stella Manzello	Contract Administrator	210-233-3854	<a href="mailto:Stella.Manzello@saws.org">Stella.Manzello@saws.org</a>
Marisol V. Robles	SMWVB Program Manager	210-233-3420	<a href="mailto:Marisol.Robles@saws.org">Marisol.Robles@saws.org</a>



# Project Location Map

Work will be located related to SAWS infrastructure throughout the SAWS' Service Area.



# Project Overview

## Statement of Bidder's Experience

- Complete Statement of Bidders Experience Form after recognition of potential winning bid.
- Verify point of contact is accessible and phone number is valid.
- 3 project experiences from work order type contracts.
- Reference projects completed between 2018 and 2022.
- Each reference project has a different work scope requirement.

# Project Overview

## Supplemental Conditions (*p.127, SS-1 through SS-5*)

- Article III - Record Drawings (red line drawings required to be submitted with invoicing for payment for each WO).
- Article IV - Contractor required to perform minimum 40% of the contract work, based on total contract price, and defined utilizing only:
  - Workers employed and paid directly by the Contractor or a wholly owned subsidiary of the contractor.
  - Equipment owned by the contractor or subsidiary.
  - Rented or leased equipment operated by the Contractor's, or its wholly owned subsidiaries, employees.
  - “Value of the Work self-performed” includes all Materials incorporated where material is performed by Contractor's own organization.



# Project Overview

## Supplemental Conditions (continued)

- Article V
  - Contractor obtains all street cut and ROW permits.
  - Contractor responsible to comply with all permit requirements.
  - SAWWS will pay only for the 1<sup>st</sup> permit of each WO.
  - Fines, fees, and permit expiration expenses will be reimbursable to SAWWS.
  - Project signs shall comply with COSA ordinance (inclusive to project), and Barricades will identify Contractor.



# Project Overview

## Supplemental Conditions (continued)

- Article V (continued)
  - Required Work Site Photographs – min three (3) prior to work and three (3) after completion, submitted into CPMS.
  - Installation Floater – Physical Damage Insurance with limits equal to the total contract cost.
- Article VII – Contract Payments
  - Scratch sheet line items and quantities shall be input into SAWVS CPMS with all documentation for invoicing and required photos.
- Article VIII – Liquidated Damages
  - \$500 per work order per day over window for completion.

# Project Overview

Special Conditions (*p. 132, SC-1 through 10*)

- SC -2.3 Work Orders
  - All WOs and/or projects to be issued are unspecified at time of bid.
  - Intent to group on average 10 to 15 WO's before issuing work.
  - WOs may also be issued individually.
  - Payment on a WO basis.
  - Constant availability by Contractor for communication with SAWS.
  - Minimum of (3) three photos (prior, during, after project completion), submitted with invoicing for payment.
  - Contractor reimbursed for occasional SAWS-required material testing plus 10% mark-up.

# Project Overview

## Special Conditions (continued)

- **SC – 2.5 Submittals**
  - Safety & Health Program Plan, and Material Submittals.
  - Provide ALL within 2-weeks of NTP.
- **SC – 2.7 Performance Time**
  - WO's less than 900 sq. ft. – seven (7) calendar days.
  - WO's more than 900 sq. ft. – fourteen (14) calendar days.
  - Additional days only for thermoplastic striping.
  - Peak periods: work force capacity for ~ two (2) WO contracts / day.
  - 48-hours Max between mill and overlay.
- **SC – 2.9 Emergency Work Orders**
  - Mobilize & commence work within 24 hours of SAWS verbal notification.

# QUESTIONS?

*Reminder: Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.*



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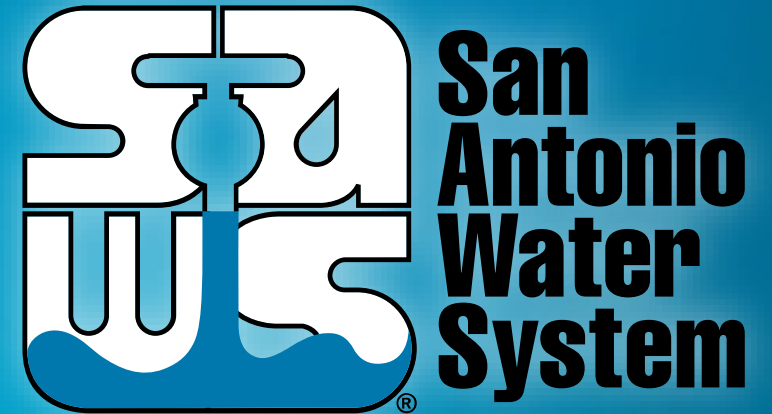
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